

TOWN OF EAST WINDSOR
PARKS AND RECREATION COMMISSION

REGULAR MEETING
November 9, 2009

Draft Document – Subject to Commission Approval

The Regular Meeting was called to order by Chairman Hayes at 7:00 p.m. in the Parks and Recreation Office located at the East Windsor High School, 76 S. Main Street, East Windsor, CT.

PRESENT: Chairman Hayes, Commissioners Raber and Szymanski, Park Director (Green) Maltese and Mary Lou Morell from the Park Office.

ABSENT: Commissioner Simpkins (scheduled). One Open Vacancy

GUESTS: Kory Loucks, Journal Inquirer reporter.

ESTABLISHMENT OF QUORUM:

A quorum was established as three commission members were present.

PUBLIC PARTICIPATION:

None

APPROVAL OF MINUTES:

MOTION: To APPROVE minutes of the Regular Meeting dated September 14, 2009 as written.

Szymanski moved/Raber seconded/VOTE: In Favor: Unanimous

MOTION: To APPROVE minutes of the Regular Meeting dated October 13, 2009 as amended.

Szymanski moved/Raber seconded/VOTE: In Favor: Unanimous

ADDED AGENDA ITEMS:

NONE

OLD BUSINESS:

a. BMX Skate Park

No update for this meeting. Group will be meeting next week.

b. Dog Owners' Park

No discussion this evening.

c. Boundless Playground

Director Maltese reported that the rubber surfacing was installed last week. The mulch has been delivered and will be installed tomorrow. The sign needs to be picked up and installed. Once all materials are in place the safety inspector will be out to certify the playscape for opening.

d. EWP Ball Field Usage

A discussion took place regarding the availability of the softball field to town groups such as Little League and High School teams. Should the field be used for girl's play, it will be necessary to skin the field and have two different pitching rubbers available with two separate anchors for base pads due to length between bases. Director Maltese stated that if the field needs to be skinned, it would occur in the spring.

Chairman Hayes questioned the electric cost impact on the Parks and Recreation budget for field light usage.

e. Review of EWP ball field electric bills

After reviewing response from CL & P it was requested that they come out to the Park to trace the service connection to justify their charges.

f. 2009 EWP Snack Bar financial analysis

Final review is pending receipt of payroll expenditures to come from the Treasurer's office.

NEW BUSINESS:

a. Financial Accounts Review

The October 2009 Budget by Department distributed, reviewed, discussed and approved.

The Commission questioned Director Maltese as to the status of the payment for her mileage reimbursement. She stated that September has not been paid and the October requisition is in the folder for the Commissioners to sign today.

b. Request for temporary relocation of ice skating rink

Director Maltese received a request from the High School Student Activities Coordinator, and supported by the Athletic Director and building Principal, to relocate the temporary ice skating rink to the High School for this winter. This would allow the facility to be used in conjunction with the school's winter carnival.

The rink needs to be installed in the most level spot and close to lights. Director Maltese will walk the grounds with Supervisor Tetro and the Athletic Director. The Public Works Department will be requested to install a snow fence around the rink and seek permission from the Board of Education to use the hydrant at the school for the water source.

MOTION: To APPROVE the relocation of the temporary ice skating rink to the High School for the winter contingent upon approval by Town Agencies and the Girl Scouts.

Raber moved/Szymanski seconded/VOTE: In Favor: Unanimous

c. Park Director's Report

Director Maltese reported that soccer has finished.

Regarding grounds, Director Maltese stated that the irrigation at both Abbe Road and Osborn field will be winterized tomorrow. Supervisor Tetro is continuing with leaf pick up. Adam Tetro will be working two days a week now and George Murray has finished for the season.

Director Maltese informed the Commission that CIP has been submitted. The next step is waiting for a date to make presentation to CIP Committee.

NEW BUSINESS/c) Park Director's Report (continued):

The Annual Report has been submitted and will be published after the auditors complete their review. The Commission requested in the future that the report be reviewed by them prior to submission.

Director Maltese reported to the Commission that a meeting is scheduled for Thursday, November 12, 2009 at 11:30 a.m. with the First Selectman, Director of Public Works, Supervisor Tetro and herself to discuss the transition of Supervisor Tetro to the Public Works Department.

Director Maltese updated the Commission on difficulties Supervisor Tetro has been having regarding the details of the transition. Meetings have been cancelled; union rep. is not always available; Union members will be asked to vote as to whether seniority of Supervisor Tetro will be recognized; who will supervise the part-time employees; he is being classified as a maintainer not a supervisor, and will he plow roads and/or shovel/plow sidewalks?

After discussion the Commission requested that the First Selectman attend December's meeting to discuss the transition and to justify the cost savings to the Town with the implementation of this move.

Director Maltese reported that the late Fall and Winter flyer is being created. The Carol Sing is scheduled for Saturday, December 19, 2009 with a snow date of Sunday, December 20th. The Chamber of Commerce will sponsor the Holiday Lighting Contest for homes and businesses. The Basketball flyer and registration form will be redistributed through the schools to bolster enrollment.

Leagues/Abbe Road Soccer Complex/Broad Brook Pond Park/East Windsor (Reservoir) Park/Pierce Memorial Park (Windsorville)/Prospect Hill Park (Warehouse Point)/Warehouse Point (Osborn Field) Park:

No discussion this evening.

CORRESPONDENCE:

None.

MISCELLANEOUS:

Chairman Hayes reported that she is resigning effective January 1, 2010.

Commissioners Raber and Szymanski complemented Mrs. Maltese for her organization and coordination for a successful Athletic Hall of Fame Banquet program.

APPROVAL OF BILLS:

The bills were reviewed and signed by Commissioners Raber and Hayes.

ADJOURNMENT:

MOTION: To ADJOURN this meeting at 8:00 p.m.

**Szymanski moved/Raber seconded/VOTE: In Favor:
Unanimous**

Respectfully submitted, _____
Mary Lou Morell
Recording Secretary